SHIVAJI COLLEGE

(UNIVERSITY OF DELHI)

INTERNAL QUALITY ASSURANCE CELL

A meeting of the Internal Quality Assurance Cell (IQAC) of Shivaji College was held on October 20, 2023 at 1:00 pm in the IQAC room.

Following members attended the meeting:

1. **Prof. Virender Bharadwaj: Chairman IQAC.**
2. **Prof. Tejbir Singh Rana: Coordinator IQAC.** 20/10/23.
3. **Dr. Suman Kharbanda: Co-Coordinator IQAC.**
4. **Prof. Surbhi Madan: Core Committee: Criterion-I.**
5. **Dr. Jayita Thakur: Criterion Head-I.**
6. **Dr. Kiran Bamel: Core Committee; Criterion-II.**
7. **Dr. Seema Talwar: Criterion Head-II.**
8. **Dr. Pawan: Criterion Head-II.**
9. **Dr. Renu Baweja: Core Committee; Criterion-III.**
10. **Dr. Sunita Singh: Criterion Head-III.**
11. **Dr. Deepika Yadav: Criterion Head-III.**
12. **Dr. Jeetendra Aggarwal: Core Committee; Criterion-IV.**
13. **Dr. Jyoti Sharma: Criterion Head-IV.**
14. **Dr. Smita Tripathi: Criterion Head-IV.**
15. **Dr. Shivani Gupta: Core Commitee; Criterion-V.**
16. **Dr. Sumeet Raheja: Criterion Head-V.**
17. **Ms. Bhumika Bhavnani: Criterion Head-V.**
18. **Ms. Preeti Desodiya: Core Committee; Criterion-VI.**
19. **Dr. Ritu Madaan: Criterion Head-VI.**
20. **Dr. Shvetambri: Criterion Head-VI.**
21. **Dr. Prabuddh Kumar Mishra: Core Committee; Criterion-VII.**
22. **Prof. Mridula Budhiraja: Criterion Head-VII.**
23. **Ms. Nishtha Srivastava: Criterion Head-VII.**

Agenda of the meeting:

1. To formulate the action plan to maintain the quality enhancement for academic year 2023-24.
2. To chalk out the IQAC based initiatives for academic excellence in the institute.
3. To review the infrastructure related requirement in the college.
4. To identify the scope of experiential learning in accordance with outcome based education (OBE) in the college.

Minutes of the meeting:

1. After detailed deliberation and considering the outcome of SWOC analysis the committee formulated the following action plan for the academic year 2023-24.
   a. To evolve the distinctiveness of Shivaji College under best practices.
   b. To focus on the experiential learning through outreach activities/ field visits/ Internships.
   c. To develop the ICT enabled infrastructure in accordance to the NEP: UGCF-2022 syllabus.
   d. To conduct the seminars and workshops related to soft skills, communication skills and computers related skills.
      To evolve the mechanism to track the academic and professional progression of pass out students.
2. The committee resolved to conduct interdisciplinary and multidisciplinary seminars and workshops by inviting eminent speakers from different fields such as IPR and entrepreneurship skills etc.

   It was also decided that the structure of core committee member and criterion heads will be strengthened in procuring desired data. Committee decided to analyse the weaknesses of AQAR yearly status report 2021-22 and formulate methods to improve the same

3. The committee observed the requirement of academic infrastructure especially ICT based infrastructure in the class rooms and resolved to write a letter to Principal in this regard. It was decided that IQAC shall coordinate with the Development and Technical Committee regarding the infrastructure development in the college including classrooms and and laboratories

4. The committee procured the inventory of all the MoU's and list of the courses teaching through experiential learning and deliberated on its related issues. The committee observed that accountability of functioning of all the MoU's with external agencies should be fixed ensuring its outcomes with its specified calendar.

Meeting ended with the vote of thanks.

Tejbir Singh Rana
20/X/23.

Prof. Tejbir Singh Rana
IQAC Coordinator

Prof. Virender Bhardwaj
Principal & Chairman IQAC